



## Markets Committee

**Date:** WEDNESDAY, 29 JANUARY 2014  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Hugh Morris (Chairman)	Professor John Lumley
Michael Hudson (Deputy Chairman)	Wendy Mead
Alex Bain-Stewart	Robert Merrett
Christopher Boden	Deputy Joyce Nash
Alderman Charles Bowman	Graham Packham
Deputy John Chapman	Chris Punter
Karina Dostalova	Elizabeth Rogula
John Fletcher	Adam Richardson
Deputy Stanley Ginsburg	Ian Seaton
Alderman Timothy Hailes	Deputy Dr Giles Shilson
Brian Harris	Angela Starling
Christopher Hayward	Patrick Streeter
Tom Hoffman	James Tumbridge
Ann Holmes	Deputy Michael Welbank
Deputy Alastair King	Mark Wheatley
Deputy Keith Knowles	Vacancy
Edward Lord	

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Lunch will be served in the Guildhall Club at 1pm

John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes of the meeting held on 20 November 2013.  
**For Decision**  
(Pages 1 - 8)
4. **MARKETS BUSINESS PLAN UP-DATE PERIOD 2 2013/14**  
Report of the Director of Markets and Consumer Protection.  
**For Information**  
(Pages 9 - 36)
5. **CHRISTMAS 2013 - SMITHFIELD MARKET TRAFFIC MANAGEMENT PLAN UPDATE**  
Report of the Superintendent of Smithfield Market.  
**For Information**  
(Pages 37 - 40)
6. **CORPORATE GOVERNANCE - SCHEME OF DELEGATIONS AND STANDING ORDERS**  
Report of the Town Clerk.  
**For Decision**  
(Pages 41 - 62)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

## Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 20 November 2013.

**For Decision**  
(Pages 63 - 68)

11. **DEBT ARREARS MARKETS - PERIOD ENDING 31.12.2013**

Report of the Director of Markets and Consumer Protection.

**For Decision**  
(Pages 69 - 82)

12. **SMITHFIELD MARKET - CONDENSER WATER COOLING SYSTEM - UPDATE**

Report of the City Surveyor.

**For Information**  
(Pages 83 - 86)

13. **SMITHFIELD MARKET - POULTRY MARKET LETTING OF STALL 203**

Joint report of the Director of Markets & Consumer Protection and the City Surveyor.

**For Decision**  
(Pages 87 - 92)

14. **TENANCIES AT WILL GRANTED**

Report of the Director of Markets and Consumer Protection.

**For Information**  
(Pages 93 - 96)

15. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY**

Report of the Town Clerk.

**For Information**  
(Pages 97 - 98)

16. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**